Bratton Clovellv Parish Council

Clerk to the Council: Rachel Ward • Crane Cottage, Germansweek, Beaworthy, Devon EX21 5B
• *Email: clerk@brattonclovelly-pc.gov.uk*

Minutes of the Ordinary Parish Council Meeting (no.247) held at 7:30pm on Wednesday 9th September 2026 in the Parish Hall

Cllrs W. Jellyman, C. Gibson, K. Huggins, C. Braidwood, M. Atherton WDBC T. Southcott

Clerk – R. Ward,

1 member of the public

Chairman to remind participants that this meeting may be recorded.

Public Participation: there was a discussion about a potential enforcement issue this will go on the October agenda. LGR is under review and currently postponed.

1. **Apologies:** To receive apologies and to approve reasons for absence
   Cllrs T Jones and P Gilbert ***Approved***
2. **Declaration of Interest:**
   - 2.1.1. Register of Interests: Councillors are reminded of the need to keep their register of interests up to date.
   - 2.1.2. To declare any personal interests in items on the agenda and their nature.
   - 2.1.3. To complete new declaration of interests: Cllrs Atherton, Huggins and Braidwood have completed by hand and will signed a ty ped version next month
   - 2.1.4. To declare any pecuniary interests in items on the agenda and their nature, (Councillors with pecuniary interests must leave the room for the relevant items). ***None***
3. **Planning:**

   3.1. Applications to consider: 2345/26/TCA T1: Oak - Crown raise by 1.5m, including limb extending into neighbouring garden/hedge, T2: Hornbeam - Re-reduce to previous pruning points, 3m crown reduction & T3: Hornbeam - Re-reduce to previous pruning points, 3m crown reduction Site Address: Roundhouse Barn Court Barton Bratton Clovelly EX20 4JN

   No objections.

3.2. To Note: Application Number: 2119/26/PDM Proposal: Prior Approval for Class Q conversion of agricultural building to one dwellinghouse. Location: Land at SX 489 914 Bratton Clovelly ***Noted***

3.3 Scoping Consultation: Despite the prospect of LGR, work on the new South Hams and West Devon JLP has commenced with an initial public consultation deadline of 24 September. Cllr Jellyman encouraged Councillors to familiarise themselves with the content. Areas of particular interest are the call for possible development sites under the Housing and Economic Land Availability Assessment (HELAA) and the acknowledgement for a need to review the criteria used to assess sustainability of villages.

4. **Agree and sign minutes: -** from the Parish Council Meeting 246 held on 08/07/26 ***Agreed***
5. **Finance:**
   5.1. Receive up-to-date report on finances from RFO (Clerk) ***Approved***
   5.2. Approve NALC pay award ***Approved***
   5.3. To note the payments listed:
   M Dennis IA £75
   Clerk's salary and HMRC Payments –£347.00 for 4th July 2026 to 3rd Aug 2026
   And £421.51 for 4th Aug. to 3rd Sept including backdated pay award ***Noted***
6. **P3:** update (Cllr Braidwood) tracks should all be walked by the end of the month.
   Clerk to ask Cllr Grainger what is happening with P3, We have had no money for 2 years, we need more directional arrow signs and would like to understand what is happening with P3
7. **Traffic Calming:** Cllr Atherton There have been several pets and animals killed recently on the roads into Bratton Clovelly. Cllr Southcott said he had done a traffic survey in the past and found no speeding. Cllr Atherton will investigate the "20 is plenty" initiative.
8. **LGR and National/Peoples Emergency Briefing**: Cllr Jellyman - Clerk to reply to Emma to say we have considered this and would not attend. Cllr Gibson told the meeting about the Parish Hall's availability in an emergency that has been registered by the national grid.
9. **DAA night landing site:** responsibilities, Wi-Fi accessibility for DAA. Chair of the Parish Hall management Committee has responded and has passed on the Wifi details
10. **Playpark Working Group:** update including terms of reference. The current plan has been revised to reduce costs. The school room has been used for a meeting of the working group and the invoice will be sent to the PC. Cllr Huggins read a report of a meeting he attended.
    "The dedicated team have been working behind the scenes over the past 4 months.
    Work undertaken so far:
    Engaging with specialist contractors. This has been time consuming and has taken between 2-3 months to get a response following site visits by them. Sifting through the detail will take some time. Status: Ongoing

Investigating the availability of grants. This has been complex and more work is required. Status: Ongoing.

Liaising with local Councillors to establish any fiscal support that may be available. Status: Ongoing

It should be understood that this project is a major piece of work and the team of volunteers are giving up their spare time on behalf of the Parish. Compliance with the latest regulations is essential for the safety of all. Getting value for money is critical and providing a facility that has resilience and longevity is highly important."

The terms of reference have been ***Approved***

11. **Road warden scheme**: (Cllr Gilbert) postponed
12. **Insurance claim up date:** (Cllr Gilbert) emailed for bank details clerk has sent this and we are waiting for payment
13. **PHMC Report:** (Cllr Gibson) brief report emailed round - short of one trustee still, quotes have be acquired for the repairs to the ladies toilets £3500 for materials. The cost of a replacement mower has been looked at and the PHMC will ask for an increase in funding from the PC. The PHMC has, unfortunately, lost a lucrative booking in over the summer due to no fault of the committee.
14. **Items for next agenda**: potential planning infringement.

Meeting closed at 21:00

Date of next meeting: Wednesday 14/10/26 7:30pm in the School Room